



MINUTES
KEIZER CITY COUNCIL
Monday, January 3, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

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|----------------------------|------------------------------------|
| Present: | Staff: |
| Cathy Clark, Mayor | Wes Hare, Interim City Manager |
| Elizabeth Smith, Councilor | Shannon Johnson, City Attorney |
| Laura Reid, Councilor | Tim Wood, Finance Director |
| Daniel Kohler, Councilor | Bill Lawyer, Public Works Director |
| Roland Herrera, Councilor | John Teague, Police Chief |
| Kyle Juran, Councilor | Tracy Davis, City Recorder |
| Shaney Starr, Councilor | |

Absent:
Miranda Coleman, Youth Councilor

FLAG SALUTE Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

COMMITTEE REPORTS **Community Diversity Engagement Committee Appointment – City Council Position #2:** Councilor Starr appointed Dr. Anthony Rosilez to the committee. Mayor Clark noted that Dr. Rosilez had applied for the Council position but had to withdraw because he was called out of town.

Update on Boards and Commissions Liaison Appointments for 2022: Mayor Clark made the following assignments/changes:
Audit Committee: Starr, Kohler and Smith
Parks Advisory Board: Starr
Traffic Safety/Bikeways: Smith
WKNA:..... Smith and Reid
SEKNA: Kohler and Starr
Community Diversity Engagement:.. Reid and Starr
SKATS/MWACT: Smith will be alternate

Any assignments not named would remain the same as last year.

PUBLIC COMMENT Mayor Clark noted for the record written comment from Amber Dalporto regarding apartments being constructed behind her home and possible resultant flooding. Mayor Clark asked Public Works to respond to this.

PUBLIC HEARING None

ADMINISTRATIVE ACTION
a. Waiver of Community Center Rental Fee – Marion County Reentry Initiative Breakfast
 Interim City Manager Wes Hare summarized his staff report.
Councilor Smith moved that the Keizer City Council grant the request for a complete rental fee waiver (room rental including staffing and security/cleaning deposit). Councilor Reid seconded. Motion passed unanimously as follows:
 AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: None (0)

CONSENT CALENDAR
 A. RESOLUTION – Authorizing the City Manager to Enter Into an Agreement with Valley Credit Service Inc. For Collection Service for the City of Keizer
 B. RESOLUTION – Authorizing the City Manager to Sign Third Extension of Production Studio Administration Agreement
 C. Approval of December 13, 2021 Work Session Minutes
 Councilor Starr pulled item C of the Consent Calendar.
Councilor Smith moved for approval of Items A and B of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:
 AYES: Clark, Reid, Herrera, Smith, Kohler, Starr and Juran (7)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: None (0)
Councilor Smith moved for approval of Item C of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:
 AYES: Clark, Reid, Herrera, Smith, Kohler and Juran (6)
 NAYS: None (0)
 ABSTENTIONS: Starr (1)
 ABSENT: None (0)

OTHER BUSINESS Mayor Clark referred to the draft Council Goals and Work Plan Update that she had distributed prior to the meeting. She reviewed completed projects in the work plan, added projects she would like to include and asked Councilors to review and suggest additional projects for 2022. She also asked Council and Keizer citizens to consider how to celebrate Keizer’s 40th anniversary. Councilor Herrera suggested that outreach to the Latino Action Committee be included as part of the goals.

STAFF UPDATES

Interim City Manager Wes Hare noted that the contract with Prothman expires February 1 so it will need to be extended. Review of resumes is scheduled for January 15 and it is hoped that interviews will follow soon after. He reviewed the process and noted that he has not had any indication that more resumes have been submitted.

Finance Director Tim Wood reported that the financial audit for fiscal year 2020-2021 was completed and a good report received.

Public Works Director Bill Lawyer reported that more rain is predicted for the week and that staff will be monitoring levels daily.

Chief Teague reported that two new officers had been hired and one more is in the 'pipeline'.

COUNCIL MEMBER REPORTS

Councilor Kohler urged everyone to check in with shut-ins, thanked City staff and announced the First Citizens Banquet.

Councilor Herrera reported that he was involved with the Latinex Leadership Network and Judicial Committee and welcomed Dr. Rosilez to the Community Diversity Engagement Committee.

Councilor Reid acknowledged the hard work of volunteers at the warming shelters, reported on the Challenge for Ending Youth Homelessness in Marion-Polk County, announced that there are three more weeks until the end of the school semester and urged everyone to be smart with their health.

Councilor Smith urged pedestrians walking at night to wear reflective clothing.

Mayor Clark announced various upcoming meetings as well as events at the Heritage Center and urged everyone to keep the storm drains clear of debris.

AGENDA INPUT

- January 10, 2022, 6:00 p.m. – City Council Work Session: Wheatland Road Multi-Modal Corridor Presentation
- January 18, 2022 (Tuesday), 7:00 p.m. - City Council Regular Session
- February 7, 2022, 7:00 p.m. - City Council Regular Session
- February 14, 2022, 6:00 p.m. – City Council Work Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:39 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 01-18-22